

**WYCLIFFE COMMUNITY MEETING**

**TUESDAY, 25 NOVEMBER 2025**

**Held at: Wesley Hall, 76 Hartington Road, Leicester, LE2 0GN.**

**ACTION LOG**

Present:

Councillor Aqbany  
Councillor Dawood

<b><u>NO.</u></b>	<b><u>ITEM</u></b>	<b><u>ACTION REQUESTED AT MEETING</u></b>
<b>1.</b>	<b>AGENDA</b>	PLEASE SEE ATTACHED.
<b>2.</b>	<b>ACTION LOG</b>	PLEASE SEE ATTACHED.

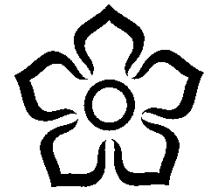


# Minute Item 2

Wycliffe Community Meeting

Action Log

Tuesday 25<sup>th</sup> November 2025



Leicester  
City Council

## Present

Cllr Mohammed Dawood  
Cllr Hanif Aqbany  
Police  
Randeep Singh Mattu (WCEO)  
Christopher Nutting (Cleansing)  
Andy East (Housing)  
Hassan Hajat (Housing)  
Rupert Bedder (Highways)  
Carl Lount (City Warden)  
Marlon Gray (City Warden)

## Apologies

Item	Actions to note	Who
1.	<b>Introduction Apologies &amp; Declarations</b>	
2.	<b>Ward Cllrs Feedback</b> <ul style="list-style-type: none"><li>Meeting Noted Cllrs update.</li></ul>	
3.	<b>Local Policing Update</b> <ul style="list-style-type: none"><li>Meeting Noted Police update.</li><li>Mere road, abuse of the one-way system there also a lot of Nitrox Oxide consumption along the road.</li></ul>	Police
4.	<b>Highways Update</b> <ul style="list-style-type: none"><li>Meeting Noted Highways update - <b>Appendix A</b></li><li>Condition of Morley Road, lots of areas on the road sinking.</li><li>Hart Road, near the Mosque pothole repair not done well.</li><li>Tree outside the Chemist on Florence Road needs trimming.</li><li>Slabs outside 55 Hart Road have raised and large puddle are forming when it rains and not draining away.</li><li>Uneven pavements on Melbourne Road outside the betting shop.</li><li>Block drains along the side streets off Melbourne Road causing flooding problems on Melbourne Road.</li></ul>	Highways Highways Highways Highways  Highways Highways

5.	<b>Housing Update</b>	
<ul style="list-style-type: none"> <li>Meeting Noted Housing update - <b>Appendix B</b></li> </ul>		

6.	<b>City Warden/Cleansing Update</b>	
<ul style="list-style-type: none"> <li>Meeting Noted City Warden update - <b>Appendix C</b></li> <li>Cecil Road, bins left on the street.</li> <li>Fly tipping at end of Melbourne Street to Melbourne Road where road is closed (Johnson Medical Centre)</li> <li>Melbourne Street, Maynard Road, Cecil Road, Hartington Road grey bags left by cleansing team don't get picked up regularly and left for days.</li> </ul>		City Warden City Warden  Cleansing

7.	<b>Ward Community Budget</b>	
<ul style="list-style-type: none"> <li>Meeting Noted Ward funding update.</li> <li>Opening Balance £18,682</li> <li>Ward Funding Application Received: 29</li> <li>Closing Balance: £12,094</li> </ul>		

**Meeting Closed at 8:30pm**

## **Appendix A – Highways Update**

### **Previous Issues Raised:**

- Parking issues near the train station, it has become permit holders parking only.
  - The residential parking scheme in Zone E has been introduced over 12 years ago. Several limited parking bays are available in the vicinity of the station, there are 1-hour free parking bays on Glebe Street and Seymour Street. In addition, there are pay by phone bays on London Road, where you can park up to 3 hours.
- Conditions of the Road's in the ward are not very good.
  - We need specific street information. We recognize that our limited highway maintenance program does not always meet the expectations of our residents, but we do ensure that roads and footways are safe to use. The highways are inspected at least every 6 months and any intervention level defects found are repaired.
- Parking issues on Fredrick Road and Vulcan Road
  - Jan 2025 to date:
    - Fredrick Road – 179 visits – 79 Observations - 60 PCN's
    - Vulcan Road – 655 visits – 279 Observations - 143 PCN's
- Morley Road, Junction of Vulcan Road, and Chatsworth's Street 16 dropped kerbs in the area why cannot they be raised and increase parking.
  - These are pedestrian crossing points. The council policy is to promote active travel (walking and cycling) and so we would not look to remove pedestrian facilities to increase on-street parking spaces.
- Disability bays causing a problem in the area, misuse of them, Fredrick Road, Hart Road.
  - Letters to the residents who have the ADBs will be send, reminding about advisory nature of those bays. For particular issues regarding individual bays please contact the TRO team on [troteam@leicester.gov.uk](mailto:troteam@leicester.gov.uk)
- Parking of untaxed vehicles on Maidstone Road.
  - This has been passed to our Cleansing Services colleagues who deal with abandoned vehicles.
- Duffield Road parking issues causing problems for the bin collection, they are not being collected due to the parking.
  - A request for double yellow lines at the junction of Duffield Street and Chatsworth Street has been added to our record of requests. It is assumed that this is where the problem lies as Duffield Street is a one-way street and there are existing double yellow lines at its junction with Melbourne Road. Any changes to parking restrictions require a Traffic Regulation Order (TRO) which involves a lengthy and expensive legal process, so it is subject to funding being available. We receive many requests and do not have resources at present to do a TRO. However, we will keep a record of your request so that it can be investigated further if resources become available in the future.
- Florence Road, Street light not working.
  - This has been passed to our Public Lighting team for investigation and repair.
- Hartington Road the Pear Tree near the Chemist needs removing.
  - We are not sure why this would need removing. The area where the tree is, is part of an area being considered for NSSIP works and will be assessed accordingly.
- All the drains in the ward are blocked up and need cleaning.
  - When we have received reports of blocked gullies within the ward, our Drainage team have visited to unblock and clean the road gully at each location reported to us. Members of the public can report blocked gullies they find directly to the council using the following link: [Report highway flooding and blocked gullies - Self](#).

- As part of our routine program, our Drainage crews last visited all the streets in Wycliffe to clean the gullies in April 2023.
- There are streets within Wycliffe ward that have a high volume of parked vehicles, which prevent our Drainage crews accessing the road gullies during the planned maintenance cycles. We are in the process of implementing a programme of temporary parking suspensions next year, to access the road gullies that would be normally obstructed by parked vehicles.

## **Highways Update and Upcoming Works**

### **Highways Maintenance Works**

We continue to inspect the footways and carriageways around the ward and in the last 6 months have found actionable defects as follows:

- Carriageway - 82 orders
- Footway - 131 orders

LEW Works - 4 build out removals and installation of blacktop road humps to create extra parking is work in progress. Work to be completed by first week of December 2025.

<b>Locations</b>	<b>Date of works</b>
Matlock Street	17/11/2025 to 21/11/2025
Cromford Street	24/11/2025 to 28/11/2025
Duffield Street	17/11/2025 to 21/11/2025
Wilson Street outside No 11	24/11/2025 to 28/11/2025

### **School Streets**

Our Parking Enforcement team continues to visit schools in the ward, at drop off and pick up times to enforce parking restrictions. Latest visits are:

- Taylor Primary 16/06/2025 + 12/11/2025
- Charnwood Primary 07/07/2025 + 09/09/2025
- Moat Community College 08/05/2025 + 13/10/2025
- Uplands Junior 19/06/2025 + 17/11/2025
- Highfields Primary 03/04/2025 + 23/09/2025

## **Appendix B – Housing Update**

### **St Peters Residents Parking Scheme**

The scheme was successfully introduced in July 2024. It only applies to those parking spaces owned by the Housing Department, not any parking spaces on the Highway itself, over which we do not have any powers. All vehicles parked in our parking bays now require a valid permit, issued by GB Parking: <https://gbparking.uk/contact.php>

Where there are disabled parking spaces, vehicles are also required to display a permit, to ensure the space is being used by a resident. No caravans, trailers etc are permitted in the parking bays. There is a £10 annual charge for each permit. This provides excellent value at less than 20 pence per week.

10 more parking bays are being added with the demolition of 10 garages on Vostock Close. There is just the one permit applicable across the estate, allowing the vehicle to be parked in any of the spaces across the estate included in the scheme. A maximum of 2 permits per household are permitted.

We have also issued Carers Permits for those with carers visiting.

Carers Permit will only be issued if one of the following criteria are met:

- 1) Applicant receives a Care Package via adult Social Care – This will be verified by LCC
- 2) The carers are officially recorded with Adult Social Care – This will be verified by LCC
- LCC Housing Tenancy Management St Peters Page 2 of 4
- 3) The nominated carer is in receipt of Carers Allowance – Evidence must be provided (e.g. the award letter)
- 4) The resident is in receipt of a Personal Independent Payment (PIP) Daily Living at Standard or Enhanced rate – Evidence must be provided (e.g. the award letter)
- 5) The resident is in receipt of Attendance Allowance, Standard or Enhanced – Evidence must be provided (e.g. the award letter)

### **Double Yellow Lines**

In May we had lots of double yellow lines installed across St Peters estate by the City Highways, necessary to prevent cars blocking dropped kerb access to all the large bins in the bin stores in each block on St Peters to be emptied twice a week (Tuesdays and Fridays).

For many years each week we would get a number of bin rooms blocked by badly parked cars. When blocked the bins cannot be emptied and it can lead to fire safety issues when the bin chutes then back up.

We have increased the number of parking bays and restricted them just for resident's use. Adding the yellow lines will tackle badly parked vehicles and increase safety for residents.

### **Improving Re-cycling on St Peters**

We have identified the re-cycling facilities for those in upper floor accommodation in St Peters are limited to the aging Mini Recycling Centre, which are now aging badly, are not big enough nor numerous enough. We are working with Waste Management to replace some of them with larger 1100 orange recycling bins.

The locations to be piloted are:

- Opposite Framland House
- Taurus Close, next to Clipstone House

The old Mini Recycling Centre bins have now been removed, they were no longer fit for purpose and did not provide the capacity needed for all the residents.

We have also installed some metal chains and padlocks to secure the new larger recycling bins. We are just waiting for them to be delivered.

We have also identified some more sites, such as in front of Maxfield House, and further down Pluto Close to try and ensure that a satisfactory amount of bin capacity is provided for all the upper floor residents at each site. We hope to gradually extend this out across more of the estate.

LCC Housing Tenancy Management St Peters Page 3 of 4.

All the recycling bins we provide are for upper floor residents at the locations. Ground floor residents have their own wheelie bins and orange bag collection service – something not available to anyone living on an upper floor.

### **St Peters Ball Court**

The St Peters ball court upgrade managed by Sports Services is at practical completion and is currently without access locks and the booking platform and is currently open access as before. When the locks are installed, and the booking platform is live then Sports Services will get in touch with councillors and others like the St Peters Tenants and Residents Association to make them aware.

Bookings will remain free, and they want to work with local groups to help influence engagement and what the programme of use looks on site.

### **Environment Budget**

2025: installing some security around communal wall to 8-22 Calgary Road – subject to regular ASB and drug items etc.

2026: install metal fencing to secure the area in front of Bin store W76, next to 18-32 Vancouver Road to prevent regular large-scale fly-tipping.



## **Appendix C – City Warden Update**

### **Fly-tipping**

As a team, we are working closely with Cleansing Services and Local Housing Teams to minimize any disruption to the Wards and expedite the removal of Fly-tip from the streets.

**580 educational letters have been sent out** in the past 8 weeks, to residents throughout Wycliffe, along with a poster campaign both at the “fly-tip” hot spots and in all local government buildings.

A large percentage of the fly-tips could have originally been collected with the **free Bulky Waste Collection Service** that the council provide across the city. Booking for this can be found online on the Leicester City Council website.

### **Paan Spitting**

Paan spitting is an issue within the Wycliffe Ward, and to help tackle this I have placed new educational posters in shops and businesses in areas where Paan Spitting is a problem.

### **Duty of Care**

**48 Duty of care checks have been undertaken** on businesses on Maidstone Road & along Melbourne Road within the past 8 weeks, to ensure businesses are legally disposing of their waste.

### **Bins on streets**

**A project is currently underway** within Wycliffe to remove Residential bins left out on the street as this is still an on-going issue. Enforcement notices are being sent to these addresses to remove traffic cones which are being used to reserve parking spaces.

If this is an issue, please either email a photo of the bin /cone to us or download the **lovecleanstreets App** and use that with an accurate description of where it is, and we can arrange removal of the cones and potentially issue a notice to residents leaving bins out.

### **Alleyways**

Alleyways are private land and are **not the responsibility of Leicester City Council** to clear or maintain, they are the responsibility of all residents who have access to the alleyways to clear and maintain them as well as any landlords and any managing agents.

### **Untidy land**

Where there's evidence, further investigations can be carried out but ultimately it is the responsibility of the landowners to clear their land.

### **Untidy gardens**

This is an ongoing issue however, several untidy gardens containing waste, have now been cleared along Melbourne Road after legal notices were issued to the owners of the properties.

Please report any concerns regarding untidy gardens to us via the **lovecleanstreets App** or alternatively via [www.leicester.gov.uk/lovecleanstreets](http://www.leicester.gov.uk/lovecleanstreets).

### **Community Protection Warning notices**

**12 Community Protection Warning notices** have been issued to residents during the past 8 weeks, for leaving waste/furniture outside of their properties. These have a very high compliance rate, where there is non-compliance further enforcement action is taken and can result in Fixed Penalty Notices being issued.

### **City Warden availability**

As mentioned earlier, I have limited availability due to re-deployment in the City Centre for 20% - 40% of my working week, but I will do my best to investigate any issues that arise.

As the City Warden for Spinney Hill, Wycliffe & St Mathews and must balance my workload between all three sites accordingly.

